

What's In An App?

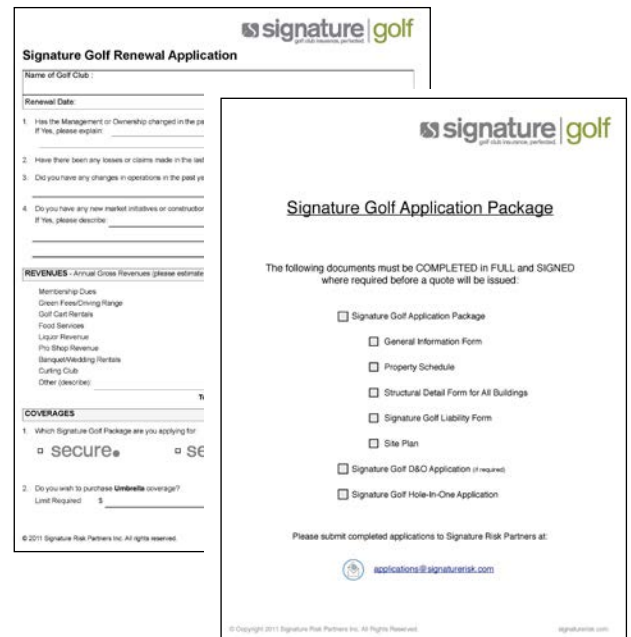
The answer to this question is...EVERYTHING.

At Signature Risk Partners Inc. our goal is to provide exceptional levels of service at all times and especially during the submission and quote process. We understand the importance of getting terms out to you as quickly as possible however we cannot do this unless we have a completed and signed Signature Golf application form.

All new submissions must come on the appropriate application form i.e. Golf, Wine or Craft Brew. The application is the foundation for our relationship between you and your client and it is a critical snapshot of the risk that must be completed before we can proceed to pricing. The longer we have to wait for information the longer it will take for us to release terms and we recognize that time is not always on our side.

Signature Application Forms

The Signature application forms (Golf pictures on the right) have been carefully constructed so that our Underwriting team can quickly and efficiently extract the required data in order to determine pricing. Our form is also regularly used by our markets when they are evaluating large risks or special situations and the application allows them to quickly find the data that they need.



We spent many months constructing the application packages and have kept them to the minimum length required by underwriting. We regularly review all application forms and we will continue to make important changes from time to time which is why it is critical that you regularly check the program Applications Page on our website to ensure that you have the most recent version.

Declaration pages and third party applications from Policy Works or others are helpful but we still require a completed Signature Golf application before we can commence pricing. This may seem like extra work but it truly is the most efficient and therefore the quickest way for us to develop terms.

Submission Guidelines

For New and Renewal business we will continue to operate as follows:

1. New applications will only be accepted 60 days or less in advance of the ex-date.
2. The first current and **completed** Signature Application received will take priority.
3. We must accept BOR letters however we will provide notification and a 10 day grace period to the incumbent broker.
4. Terms will be released 14 days prior to the renewal date. Exceptions will apply in special situations.
5. Payment is due within 30 days of binding. Interest charges will be applied to all late payments.
6. An SOV must be received by us within 30 days of binding otherwise the coverage may revert to 90% co-insurance.

Conclusion

As we grow across the country our goal is to provide the highest levels of service and these guidelines were created as our minimum service commitment to every broker in our network.

Completed application forms will allow us to provide terms in a timely manner which will help increase your chances of winning new business and retaining your renewal accounts.

As always we appreciate your continued support and invite your feedback.

For More Information

For more information about this bulletin or for questions regarding any of the commercial insurance programs available through Signature Risk Partners Inc., please contact:

Vivian Acevedo
Senior Commercial Underwriter
Signature Risk Partners Inc.
1 St Clair Avenue West, Suite 1203
Toronto, ON M4V 1K6

Tel.: (416) 413-1167 ext. 112
email: vacevedo@signaturerisk.com
web: signaturerisk.com
twitter: [@signaturerisk](https://twitter.com/signaturerisk)