

The Rules of Engagement

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Introduction

At Signature Risk Partners Inc. our goal is to provide exceptional levels of service at all times and especially during the submission process.

As we grow our business across the country it is critical for us to ensure that all of the brokers in our network are treated fairly and that we manage expectations to the best of our abilities as we work through new quotes and renewals.

With this in mind we have prepared an outline of our underwriting requirements and minimum standards.

Submission Guidelines

For new and renewal business we will continue to operate as follows:

1. New applications will only be accepted 60 days or less in advance of the ex-date.
2. The first current and **completed** Signature application received will take priority.
3. We must accept BOR letters however we will provide notification and a 10 day grace period to the incumbent broker.
4. Terms will be released 14 days prior to the renewal date. Exceptions will apply in special situations.
5. Payment is due within 30 days of binding. Interest charges will be applied to all late payments.
6. SOV must be received by us within 30 days of binding otherwise the coverage may revert to 90% co-insurance.

Conclusion

These guidelines have been prepared in accordance with basic insurance industry standards and will be used by our underwriting team in order to provide realistic expectations and response times.

As we grow our goal is to continue to provide the highest levels of service and these guidelines were created as our minimum service commitment to every broker in our network.

We appreciate your continued support.

For More Information

For more information about this bulletin or for questions regarding any of the commercial insurance programs available through Signature Risk Partners Inc., please contact:

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